

# NUESTRA CLINICA DEL VALLE, INC.

ADMINISTRATIVE OFFICES  
P.O. BOX 1689 PHARR, TEXAS 78577  
956-787-8915

## EMPLOYMENT OPPORTUNITY- 12/8/2020

**JOB TITLE:** PURCHASING DIRECTOR

**WORKSITE:** Central Office

**DEADLINE:** UNTIL FILLED

### MINIMUM REQUIREMENTS/QUALIFICATIONS:

Bachelor's degree in Business Administration, or related field with college level courses in purchasing, accounting, and marketing preferred.

Minimum two (2) years experience in all phases of purchasing and inventory preferred.

Experience in hospital/clinic setting preferred.

Familiar with medical/pharmaceutical/office supply needs.

Computer literate.

Supervisory and management experience preferred.

Bilingual (English/Spanish) communication skills.

For additional information, contact the HR Department.

**NCDV is an Equal Opportunity Employer and Provider**

1518 E. Santa Rosa Ave.  
Edcouch, TX 78538  
956-262-1363

1500 First Street  
Mercedes, TX 78570  
956-565-3191

611 N. Bryan Rd.  
Mission, TX 78572  
956-580-3303

105 South 10th Street  
Donna, TX 78537  
956-464-5809

801 W. 1st Street  
San Juan, TX 78589  
956-787-0787

201 S. Los Ebanos  
Alton, TX 78574  
956-519-1800

300 N. 86<sup>th</sup> St.  
San Carlos, TX 78539  
956-287-8850

600 N. Garza, Suite A  
RGC. Tex. 78582  
956-487-0846

2891 E. Grant St.  
Roma, Texas 78584  
956-849-2100

2900 Raul Longoria  
San Juan, TX 78589  
956-781-6077

806 W. 3rd St.  
San Juan, Texas 78589  
956-787-0787