

# NUESTRA CLINICA DEL VALLE, INC

ADMINISTRATIVE OFFICES  
P.O. BOX 1689 PHARR, TEXAS 78577  
956-787-8915

## EMPLOYMENT OPPORTUNITY

**JOB TITLE: OUTREACH & ENROLLMENT ASSISTANCE WORKERS**

**WORKSITE: DONNA CLINIC**

**DEADLINE: UNTIL FILLED**

**PURPOSE OF POSITION:**

To provide eligibility and enrollment assistance for the Medicaid, CHIP, and Federal Marketplace Health insurance programs to uninsured patients of the center and community residents.

**MINIMUM REQUIREMENTS/QUALIFICATIONS:**

- High school graduate or GED
- Degree in Social Work, Public Administration or similar field preferred.
- Must have two (2) years' experience in public health, outreach, social work or related field.
- Working knowledge of the Texas Medicaid Program, CHIP and the public assistance benefit application is preferred.
- Must be able to pass criminal background check.
- Computer literate.
- Bilingual (English/Spanish) communication skills.
- Valid driver's License

**For additional information, contact the HR Department.**

**NCDV is an Equal Opportunity Employer and Provider**

1518 E. Santa Rosa Edcouch, TX 78538 956-262-1363	1500 First Street Mercedes, TX 78570 956-565-3191	611 N. Bryan Rd. Mission, TX 78572 956-580-3303	105 S. 10 <sup>th</sup> Street Donna, TX 78537 956-464-5809	801 W. 1st Street San Juan, TX 78589 956-787-0787	806 W. 3 <sup>rd</sup> Street San Juan, TX 78589 956-782-2131
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201 S. Los Ebanos Alton, TX 78574 956-519-1800	300 N. 86 <sup>th</sup> St. San Carlos, TX 78539 956-287-8850	600 N. Garza, Suite A RGC. TX 78582 956-487-0846	2891 E. Grant Street Roma, TX. 78584 956-849-2100	2900 Raul Longoria San Juan, TX 78589 956-781-6077
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