

# NUESTRA CLINICA DEL VALLE

ADMINISTRATIVE OFFICES  
P.O. BOX 1689 PHARR, TEXAS 78577  
956-787-8915

## EMPLOYMENT OPPORTUNITY

**JOB TITLE:** OFFICE CLERKS (Social Services Department)

**DEADLINE:** UNTIL FILLED

### MINIMUM REQUIREMENTS/QUALIFICATIONS:

High school graduate or GED.  
College hours in social services or related field preferred.  
Knowledge of local resources.  
Good organizational skills.  
Computer literate.  
Bilingual (English/Spanish) communication skills.

**NCDV is an Equal Opportunity Employer and Provider**

1200 E. Santa Rosa / P.O. Box 355  
Edcouch, TX 78538  
956-262-1363

1500 First Street  
Mercedes, TX 78570  
956-565-3191

611 N. Bryan Rd.  
Mission, TX 78572  
956-580-3303

301 S. 17<sup>th</sup> St.  
Donna, TX 78537  
956-464-5809

801 W. 1st Street  
San Juan, TX 78589  
956-787-0787

201 S. Los Ebanos  
Alton, TX 78574  
956-519-1800

300 N. 86<sup>th</sup> St.  
San Carlos, TX 78539  
956-287-8850

600 N. Garza, Suite A  
RGC, Tex. 78582  
956-487-0846

2891 E. Grant  
Roma, Texas 78584  
956-849-2100

2900 Raul Longoria  
San Juan, TX 78589  
956-781-6077

806 W. 3rd St.  
San Juan, Texas 78589  
956-787-0787