

NUESTRA CLINICA DEL VALLE, INC

ADMINISTRATIVE OFFICES
P.O. BOX 1689 PHARR, TEXAS 78577
956-787-8915

EMPLOYMENT OPPORTUNITY – 9/23/2025

JOB TITLE: **OUTREACH AND ENROLLMENT ASSISTANCE WORKER**

WORKSITE: **MERCEDES CLINIC**

DEADLINE: **UNTIL FILLED**

PURPOSE OF POSITION:

To provide eligibility and enrollment assistance for Medicaid, CHIP, and Federal Marketplace Health insurance programs to uninsured patients of the center and community residents.

MINIMUM REQUIREMENTS/QUALIFICATIONS:

- **High school graduate or GED**
- **Degree in Social Work, Public Administration or similar field preferred.**
- **Must have two (2) years' experience in public health, outreach, social work or related field.**
- **Working knowledge of the Texas Medicaid Program, CHIP and the public assistance benefit application is preferred.**
- **Must be able to pass criminal background check.**
- **Computer literate.**
- **Bilingual (English/Spanish) communication skills.**
- **Valid driver's License**

For additional information, contact the HR Department.

NCDV is an Equal Opportunity Employer and Provider

1518 E. Santa Rosa
Edcouch, TX 78538
956-262-1363

1500 First Street
Mercedes, TX 78570
956-565-3191

611 N. Bryan Rd.
Mission, TX 78572
956-580-3303

105 S. 10th Street
Donna, TX 78537
956-464-5809

801 W. 1st Street
San Juan, TX 78589
956-787-0787

806 W. 3rd Street
San Juan, TX 78589
956-782-2131

201 S. Los Ebanos
Alton, TX 78574
956-519-1800

300 N. 86th St.
San Carlos, TX 78539
956-287-8850

600 N. Garza, Suite A
RGC. TX 78582
956-487-0846

2891 E. Grant Street
Roma, TX. 78584
956-849-2100

2900 Raul Longoria
San Juan, TX 78589
956-781-6077