

NUESTRA CLINICA DEL VALLE, INC

ADMINISTRATIVE OFFICES
P.O. BOX 1689 PHARR, TEXAS 78577
956-787-8915

EMPLOYMENT OPPORTUNITY

JOB TITLE: MEDICAL SERVICE CLERK

WORKSITE: MERCEDES CLINIC

DEADLINE: UNTIL FILLED

MINIMUM REQUIREMENTS/QUALIFICATIONS:

- High school graduate or GED.
- MOS Certificate preferred
- Working knowledge of Medical office procedures, including billing/collections.
- ICD-10, CPT coding
- Computer literate
- Good customer service skills
- Bilingual (English/Spanish) communication skills.
- Valid driver's License
- NCDV requires its employees to be fully COVID vaccinated.

For additional information, contact the HR Department.

NCDV is an Equal Opportunity Employer and Provider.

1518 E. Santa Rosa
Edcouch, TX 78538
956-262-1363

1500 First Street
Mercedes, TX 78570
956-565-3191

611 N. Bryan Rd.
Mission, TX 78572
956-580-3303

105 S. 10th Street
Donna, TX 78537
956-464-5809

801 W. 1st Street
San Juan, TX 78589
956-787-0787

806 W. 3rd Street
San Juan, TX 78589
956-782-2131

201 S. Los Ebanos
Alton, TX 78574
956-519-1800

300 N. 86th St.
San Carlos, TX 78539
956-287-8850

600 N. Garza, Suite A
RGC, TX 78582
956-487-0846

2891 E. Grant Street
Roma, TX. 78584
956-849-2100

2900 Raul Longoria
San Juan, TX 78589
956-781-6077